Approved Check Pilot Course Schedule - 2023

Location: [Vancouver Airport Hilton](#)

- Classroom Days: **0900 to 1700**
- Simulator Practical Days: (**Initial ACP** course only) **4 hours per day**
  Session times may be between **0900 and 2100** local time dependant on class size

Day One - Tuesday (Classroom) – Initial and VFR-Only Courses

- Introduction
- Legislation and Air Regulations
- ACP Manual #10 (Initial ACP Accreditation)
- ACP Delegation and Administration
- Planning and Conducting the Flight Test
- Simulator Practical Sessions

Day Two - Wednesday (Classroom) – Initial, Recurrent and VFR-Only Courses

- ACP Program Update
- ACP Manual – Program / Services / Administration
- Process of Evaluation
- 4-Point Scale

Day Three – Thursday (Classroom) – Initial, Recurrent and VFR-Only Courses

- Flight Check Conduct
- PPC and Type Rating Flight Test Guide
- 4-Point Scale
- Evaluating CRM Skills and Threat And Error Management
- Debriefing Techniques
- Managing Failures

Day Four – Friday (Classroom) – Initial, Recurrent and VFR-Only Courses

- Documentation and Forms Completion
- Flight Test Report Comments
- PPC Scenario Grading and Evaluation

Day Five and Six – Saturday and Sunday (Simulator Practical - Initial Course Only)

- **Demonstrate Knowledge and Ability to administer flight tests.**

- **Conducting and Assessing two simulated PPCs in a full-flight simulator.**

  - Identifying errors in the Aviation Document Booklet.
  - Conducting a briefing appropriate for the type of commercial air service.
  - Recognize pre-programmed errors as they occur.
  - Identifying errors that require check-ride termination.
  - Correctly evaluating errors during debrief.
  - Make pass/fail assessments.
  - Correctly completing the Flight Test Report Forms and other administrative items.